Medical College of Wisconsin programs at Medical College of Wisconsin.
This policy document is intended to guide the candidate through the process that, following application, may lead to an Observership position on a temporary and restricted basis within the MCW Department of Pathology. Participants must meet the Eligibility Criteria described herein to qualify for application.
Program Framework  The Department welcomes qualified national and international medical scholars, namely medical students or medical graduates, to apply for Observership with MCW's Department of Pathology. Observers will spend one month participating in the routine service and learning activities of the department, including observing sign-out of cases, grossing, autopsies, and spending time in clinical pathology laboratories. Participants will be welcome to attend the daily Peer Review Conference at the multi-headed scope, and to attend lectures and interdisciplinary conferences.

following the committee meeting. Due to the extreme level of interest in the Program for the limited numbers of spots, we regret that we cannot accept all applicants. If accepted, applicants will be provided with next steps.

Upon approval to participate in the Prog15w2(P)(Tj 7/7.61 (Ø2 (Ø))2 (po)+3 -1 10.0014)7 (e)-2 (1 (o)f( wi)-1 (I)-1 (I)-1

- 10. Obtain, maintain, and provide proof of adequate health insurance that is valid in the U.S. for the duration of the Program. Such insurance coverage must include pre-existing conditions.
- 11. Secure housing and travel arrangements. The Department is not responsible for obtaining or aiding in obtaining housing or making travel arrangements.
- 12. .

### **Responsibilities of Observers**

- 1. Follow the instructions of the Faculty member and do not spend time in the clinical, hospital, or private practice areas unless scheduled and approved by the Faculty member, Director, or Coordinator.
- 2. Only act as an observer, and do not perform any patient care activities.
- 3. Accept no compensation.
- 4. Follow the rules and regulations of the hospital, clinic, or private practice at all times.
- 5. Adhere to the Health Insurance Portability and Accountability Act (HIPAA) regulations.
- 6. Participate in prerequisite training (e.g., HIPAA and OSHA).
- 7. Pay for actual costs of administrative or prerequisite items (ECMFG certification, passport, visa, immunizations, MCW ID badge, etc.).
- 8. Arrange own transportation, meals and lodging.
- 9. Confirm schedule and responsibilities with assigned Faculty member regularly.

## **Privileges Denied to Observers**

Observers will **not** be permitted to:

- 1. Administer treatment or render services to patients (including a primary medical examination, history, or physical).
- 2. Be involved in obtaining patient consent for clinical or research procedures.
- 3. Participate in decisions concerning patient management; write orders or notes in patient charts; or give orders verbally or otherwise.
- 4. Accept telephone calls regarding clinical matters on behalf of their Faculty supervisor or other physicians.

<u>Disclaimer</u>: As this program requires independent, professional, proactive learners dedicated to increasing their knowledge of pathology and its subspecialties, any Participant who does not display continued compliance with the foregoing requirements will be terminated from the Program and asked not to return.

# Observership Program Contacts

## Pathology Observership Program

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